

**Board of Trustees Meeting for
Pennsylvania Distance Learning Charter School**
2100 Corporate Drive, Suite 500, Wexford, PA 15090
Telephone: (888) 997-3352 Facsimile: (866) 977-3527
Website: www.padistance.org

Board Meeting

Date: March 2, 2015
Time: 4:00 PM
Location: Pennsylvania Distance Learning Charter School
and via Teleconference

MINUTES

MEETING TYPE: Regular Special Proposed Approved

A. Call to Order

Mr. Marous called the meeting to order at 4:00 p.m.

B. Roll Call

Board Member Attendance:

John Marous, President	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
William Donahue, Secretary	<input checked="" type="checkbox"/> Present-p	<input type="checkbox"/> Absent
Bill DiBenedetto, Board Member	<input checked="" type="checkbox"/> Present-p	<input type="checkbox"/> Absent
John Lally, Treasurer, Advisory Board Member	<input checked="" type="checkbox"/> Present-p	<input type="checkbox"/> Absent

Other Attendees:

Patricia Rossetti, Chief Executive Officer, PDLCS	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Edward Mandell, Principal, PDLCS	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Jamie Desrochers, Director SE	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Sheryl Allmon, PDLCS	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Michael Whisman, Charter Choices	<input checked="" type="checkbox"/> Present-p	<input type="checkbox"/> Absent
David Pierce, PDLCS	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Nick Kocuba, PDLCS	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

C. Public Comment - None

D. Review of Agenda

E. Standard Business

ii. State of the School Report

Mrs. Rossetti presented the State of the School Report. She stated that as of February 19, 2015 student count was 535 students. There was an increase of 23% for Special Education enrollment with a total of 121 students. There was no significant change in ethnicity of the student population. The following staffing changes were noted as a special education and mathematics teacher quit but were replaced. There were several school events to report: a PDLCS student was awarded the month of October in the Office of Attorney General's 2015 Drug-Free Calendar, students and staff created 130 Valentine Day and Get Well cards for Children's Hospital of Pittsburgh, the 100th Day of School was celebrated with a creativity contest using 100 items. Mr. Pierce and some of our students attended a field trip to the Wilkes-Barre/Scranton Penguins Game. Mrs. Rossetti stated that the school is taking a 2 prong approach to public relations. Mr. Pierce

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is working with Hoffman Murtaugh to enhance our advertising. Mrs. Rossetti stated she was contacted by Houston Tucker to work with our school. He will provide us with a touch point analysis and needs assessment.

Motion: Mr. DiBenedetto moved to approve the State of the School report.

Support: Mr. Donahue seconded.

Ayes: 2 Opposed: 0

iii. Financial Report

Mike Whisman presented the financial report. Total current assets decreased from \$1,536,948 at June 30, 2014 to \$1,346,108 in January 2015. The net decrease was primarily due to operating activities offset by collection of federal receivables. Total liabilities at January 31, 2015 were \$377,407 were \$140,813 higher than at June 30, 2014. Cash balance as on January 31, 2015 was \$1,335, 197 which is equivalent to 79.9 days of cash on hand. Thirty days of cash on hand is a common benchmark and 45-60 days is considered ideal. Total revenues for the period are at \$3, 372, 697 which are \$208, 590 lower than budgeted due to time of enrollment billing. Total expenditures are \$3, 704,349 or \$36, 353 lower than budgeted due to additional personnel costs, books and periodicals and special education contracted services.

Motion: Mr. DiBenedetto moved to approve the State of the School report.

Support: Mr. Donahue seconded.

Ayes: 2 Opposed: 0

F. New Business

i. 2015-2016 School Calendar Review

Mrs. Rossetti presented the 2015-2016 school calendar for review. School will begin on August 24, 2015 to optimize the number of school days before Keystone testing. The last day of school will be May 27, 2014 which is the Friday before Memorial Day with Graduation Day on June 4, 2016.

Motion: Mr. DiBenedetto moved to approve the school calendar

Support: Mr. Donahue seconded.

Ayes: 2 Opposed: 0

G. Reminder of Next Board Meeting

The next Board meeting will be **Monday, May 18, 2015 at 4:00 pm** to be held at the Pennsylvania Distance Learning Charter School and by teleconference. There is the possibility of moving the time of this meeting to 3:00 pm due to the number of items on the agenda.

H. Adjournment

The meeting was adjourned at 4:28 pm.

Motion: Mr. Donahue moved to adjourn the meeting.

Support: Mr. DiBenedetto seconded the motion.

Ayes: 2 Opposed: 0

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MINUTES CERTIFICATION

Proposed minutes respectfully submitted,

Recording Secretary, Patricia Rossetti

Date

Board Secretary, Bill Donahue

Date