

**Board of Trustees Meeting for  
Pennsylvania Distance Learning Charter School**  
2100 Corporate Drive, Suite 500, Wexford, PA 15090  
Telephone: (888) 997-3352 Facsimile: (866) 977-3527  
Website: www.padistance.org

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**Board Meeting**

**Date:** June 20, 2016  
**Time:** 4:00 PM  
**Location:** Pennsylvania Distance Learning Charter School  
and via Teleconference

**MINUTES**

MEETING TYPE:     Regular     Special     Proposed     Approved

**A. Call to Order**

Mr. Marous called the meeting to order at 4:00 p.m.

**B. Roll Call**

**Board Member Attendance:**

John Marous, President	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
William Donahue, Vice President	<input checked="" type="checkbox"/> Present-p	<input type="checkbox"/> Absent
Bill DiBenedetto, Secretary	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
John Lally, Treasurer, Advisory Board Member	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent

**Other Attendees:**

Patricia Rossetti, Chief Executive Officer, PDLCS	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Darla Posney, Principal	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Jamie Desrochers, Director SE, PDLCS	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Sheryl Allmon, Director of Student Services PDLCS	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Michael Whisman, Charter Choices	<input checked="" type="checkbox"/> Present-phone	<input type="checkbox"/> Absent
Nicholas Kocuba, Director of Technology PDLCS	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
David Pierce, Public Relations PDLCS	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Mary Alicandro, Recording Secretary, PDLCS	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

**C. Public Comment**

None

**D. Review of Agenda**

**E. Standard Business**

**i. Meeting Minutes of May 17, 2016 Board meeting**

**Motion:** Mr. Donahue moved to approve the May 17, 2016 meeting minutes.

**Support:** Mr. DiBenedetto seconded.

Ayes: 3    Opposed: 0

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**ii. May Financial Report**

Mike Whisman presented the financial report. Total current assets increased from \$1,938,049 at June 30, 2015 to \$2,416,224 at May 31, 2016. This net increase was due primarily to an increase in cash. Total liabilities for May 31, 2016 were at \$6,201,210 which is \$167,893 lower than at June 30, 2015. The net decrease resulted from a decrease in Accounts Payable and Accrued Expenses. The cash balance was the equivalent of 96 days of cash on hand. Discussion was held regarding uncommitted monies. Motion was made to commit \$300,000 to future operations.

**Motion:** Mr. DiBenedetto moved to approve the Financial Report and the commitment of \$300,000 to future operations.

**Support:** Mr. Donahue seconded.

Ayes: 3 Opposed: 0

**F. NEW BUSINESS**

**i. Audit Engagement Letter with HBK**

Mr. Marous stated that he received an audit engagement letter from HBK. He stated that cost of the audit has gone down from last year because HBK has been more efficient. There is the possibility that the audit could be done by August instead of December. HBK will be at PD LCS on July 26 and July 27, 2016 to begin the audit process.

**Motion:** Mr. Donahue moved to accept the audit engagement letter from HBK.

**Support:** Mr. DiBenedetto seconded.

Ayes: 3 Opposed: 0

**ii. School Message Presentation**

Mr. Pierce stated that Mr. Marous, PDLCS department heads and others met to come up with a 2-3 sentence take away message for the website. Mr. Pierce shared the clip with those in attendance. Mr. Marous stated that he felt this was a tremendous improvement.

**iii. 2016-2017 Budget Approval**

Mr. Whisman presented the proposed 2016-17 budget. Local revenue assumption of a 500 ADM with 400 regular education and 100 special education. District rates are projected to decrease by 1%. Revenue is projected to be \$6,507,590.41 and personnel costs \$3,672,696.76. Older staff computers are scheduled to be replaced with an allocation of \$20,000. It was noted that there will be no spending until the State budget is approved.

**Motion:** Mr. DiBenedetto move to approve the 2016-2017 budget.

**Support:** Mr. Donahue seconded.

Ayes: 3 Opposed: 0

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**G.      Reminder of Next Board Meeting**  
September 12, 2016, 2016 at 4:00 pm to be held at the Pennsylvania Distance Learning Charter School and by teleconference.

**H.      Executive Session (if necessary)**

The meeting was adjourned at 5:24 pm.

**Motion:** Mr. DiBenedetto moved to adjourn the meeting.

**Support:** Mr. Donahue seconded the motion.

Ayes: 3    Opposed: 0

**MINUTES CERTIFICATION**

Proposed minutes respectfully submitted,

\_\_\_\_\_  
Recording Secretary, Mary Alicandro

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board Secretary, Bill DiBenedetto

\_\_\_\_\_  
Date