

**Board of Trustees Meeting for
Pennsylvania Distance Learning Charter School**
2100 Corporate Drive, Suite 500, Wexford, PA 15090
Telephone: (888) 997-3352 Facsimile: (866) 977-3527
Website: www.padistance.org

Board Meeting

Date: December 3, 2019
Time: 4:00 pm
Location: Pennsylvania Distance Learning Charter School
and via Teleconference

MINUTES

MEETING TYPE: Regular Special Proposed Approved

A. Call to Order

The meeting was called to order at 4:03 p.m.

B. Roll Call

Board Member Attendance:

| | | |
|---------------------------------|-----------------|---------------------------------|
| John Marous, President | x Present | <input type="checkbox"/> Absent |
| William Donahue, Vice President | x Present-phone | <input type="checkbox"/> Absent |
| Greg Dolan, Treasurer | x Present phone | <input type="checkbox"/> Absent |

Other Attendees:

| | | |
|---|-----------------|---------------------------------|
| Patricia Rossetti, Chief Executive Officer, PDLCS | x Present phone | <input type="checkbox"/> Absent |
| Darla Posney, Family Engagement, PDLCS | x Present | <input type="checkbox"/> Absent |
| Jamie Desrochers, Director SE, PDLCS | x Present | <input type="checkbox"/> Absent |
| Sheryl Allmon, Director of Student Services PDLCS | x Present | <input type="checkbox"/> Absent |
| Nicholas Kocuba, Director of Technology PDLCS | x Present | <input type="checkbox"/> Absent |
| Kelly Crooks, Principal, PDLCS | x Present | <input type="checkbox"/> Absent |
| Aubrey Ploesch, Principal, PDLCS | x Present | <input type="checkbox"/> Absent |
| Tara Webber, Principal, PDLCS | x Present | <input type="checkbox"/> Absent |
| Michael Whisman, Charter Choices | x Present phone | <input type="checkbox"/> Absent |
| Leigh Anne Lord, Recording Secretary, PDLCS | x Present | <input type="checkbox"/> Absent |
| Tracey Colbert, Teacher, PDLCS | x Present | <input type="checkbox"/> Absent |
| Kelsey Mulac, BD&E | x Present | <input type="checkbox"/> Absent |

C. Pledge of Allegiance

D. Public Comment - none

E. Review of Agenda

F. Standard Business

i. Meeting Minutes of September 9 Board Meeting

Mr. Marous asked for a motion to approve the September 9, 2019 Board Meeting Minutes.

Motion: Bill Donahue

Support: Greg Dolan

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Ayes: 3

Opposed: 0

G. NEW BUSINESS

i. State of the School Report

Mrs. Rossetti presented the State of the School report detailing current enrollment numbers and breakdown, internal staff changes, and new hires. She presented an update concerning the new building indicating that we have finalized selections for flooring and paint and the data plan, obtained a security system quote and securing furniture quotes. Mr. Marous inquired if the construction was on schedule and Mrs. Rossetti indicated that it was.

Mrs. Desrochers presented the results of the recent McKinney Vento audit in which there were no findings. Mrs. Ploesch presented the school's progress with MTSS-RTII, indicating the action steps which have either been taken or planned. Ms. Webber delivered an overview of the Comprehensive School Counseling Program and Ms. Crooks informed the Board of the PA Smart Grant, which has been awarded to the school and its four year implementation plan. She also provided an update to the School's Graduation Recovery Program. Mr. Kocuba introduced Kelsey Mulac from BD&E, who will be working on public relations. He delivered an update regarding the public relations efforts and also the school's political activism. Mr. Dolan indicated that he was encouraged about the marketing efforts and the school's position by leading and championing charter schools.

Mr. Marous asked for a motion to accept the State of the School Report.

Motion: Bill Donahue
Ayes: 3

Support: Greg Dolan
Opposed: 0

ii. Financial Report

Mr. Whisman presented the financial reports for month end October, 2019. Cash has decreased from June 30th; however October's cash balances increased. There were concerns over district payments; however that has improved. Total revenues are less than budgeted due to year to date enrollment being under budget. ADM at October 31, 2019 was 795. It is currently projected for year end at 836. The November report should be completed shortly. Mr. Whisman also provided information concerning House Bill 1897 which calls for the closing of cyber charter schools.

Mr. Marous asked for a motion to accept the financial reports as presented.

Motion: Bill Donahue
Ayes: 3

Support: Greg Dolan
Opposed: 0

iii. SY 2020-2021 Proposed School Calendar

Mrs. Rossetti presented the proposed school calendar for the 2020-2021 school year. Mr. Marous inquired if there were any significant changes which she confirmed there were not.

Mr. Marous asked for a motion to approve the school calendar as proposed.

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Motion: Greg Dolan
Ayes: 3

Support: Bill Donahue
Opposed: 0

iv. Proposed Change of Foster Care and Homeless Liaison

Mrs. Rossetti explained that a change in Liaisons required Board approval. Currently, Mrs. Deroschers serves as Homeless Liaison and Mrs. Rossetti serves at Foster Care Liaison. Given the creation of the Family Engagement Team, these functions more closely align with this team and as a result, she proposed that Dr. Posney assume these duties.

Mr. Marous asked for motion to approve the change in Liaisons.

Motion: Greg Dolan
Ayes: 3

Support: Bill Donahue
Opposed: 0

v. Charter Choices Contract Renewal

Mr. Whisman presented the contract renewal indicating that only the term of the contract was being extended. Mrs. Rossetti pointed out that Charter Choices has not increased their fee since the school started working with them in 2012. Mr. Marous commended the relationship. Mr. Marous asked if Charter Choices would, in addition to the contract terms, work with the school through dissolution should the political environment cause our cessation. Mr. Whisman provided his assurances.

Mr. Marous asked for a motion to renew the contract

Motion: Greg Dolan
Ayes: 3

Support: Bill Donahue
Opposed: 0

Mr. Donahue inquired about Representative O’Niell’s visit to the school on Wednesday, December 3, 2019. Dr. Posney provided a brief overview and both Mr. Donahue and Mr. Marous indicated they would attend.


H. Reminder of Next Board Meeting

To be held at the Pennsylvania Distance Learning Charter School and by teleconference on March 2, 2020 at 4:00 p.m.

I Executive Session (if necessary): no

MINUTES CERTIFICATION

Proposed minutes respectfully submitted.



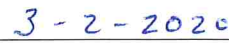
Recording Secretary, Leigh Anne Lord



Date



Board Secretary, William Donahue



Date

A copy of the meeting minutes are available for public inspection at the Pennsylvania Distance Learning Charter School, 2100 Corporate Dr., Suite 500, Wexford, PA 15090