

**Board of Trustees Meeting for
Pennsylvania Distance Learning Charter School**
2605 Nicholson Road, Suite 4100, Sewickley, PA 15143
Telephone: (888) 997-3352 Facsimile: (866) 977-3527
Website: www.padistance.org

Board Meeting

Date: March 1, 2020
Time: 4:30 pm
Location: 2605 Nicholson Road, Suite 4100, Room 124,
Sewickley, Pa, 15143, and
via Teleconference 888.988.2893, access 73527

MINUTES

MEETING TYPE: Regular Special Proposed Approved

A. Call to Order

The meeting was called to order at 4:34 p.m.

B. Roll Call

Board Member Attendance:

John Marous, President	xPresent	<input type="checkbox"/> Absent
William Donahue, Vice President	xPresent phone	<input type="checkbox"/> Absent
Greg Dolan, Treasurer	xPresent phone	<input type="checkbox"/> Absent

Other Attendees:

Patricia Rossetti, Chief Executive Officer, PDLCS	xPresent	<input type="checkbox"/> Absent
Aubrey Ploesch, Elementary Principal, PDLCS	<input type="checkbox"/> Present	x Absent
Kelly Crooks, High School Principal, PDLCS	xPresent	<input type="checkbox"/> Absent
Sheryl Allmon, Director of Student Services PDLCS	xPresent	<input type="checkbox"/> Absent
Stephanie Faith, Special Education Coordinator	xPresent	<input type="checkbox"/> Absent
Michael Whisman, Charter Choices	xPresent	<input type="checkbox"/> Absent
Nicholas Kocuba, Chief Operating Officer, PDLCS	xPresent	<input type="checkbox"/> Absent
Leigh Anne Lord, Recording Secretary, PDLCS	xPresent phone	<input type="checkbox"/> Absent
Tracey Colbert, Teacher, PDLCS	xPresent phone	<input type="checkbox"/> Absent
Katie Mihoerck, Counselor, PDLCS	xPresent phone	<input type="checkbox"/> Absent
Katie Heiles, R & D Coordinator, PDLCS	xPresent phone	<input type="checkbox"/> Absent
Kara Buncic, Counselor, PDLCS	xPresent phone	<input type="checkbox"/> Absent
Mary Ann Calderone, PIMS Coordinator, PDLCS	xPresent phone	<input type="checkbox"/> Absent

C. Pledge of Allegiance

D. Public Comment - none

E. Review of Agenda

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F. Standard Business

i. Meeting Minutes of December 7, 2020 Board Meeting

Mr. Marous asked for a motion to approve the minutes as presented.

Motion: William Donahue
Ayes: 3

Support: Greg Dolan
Opposed: 0

ii. Financial Report

Mr. Whisman indicated the cash balance had increased. The investment account has not increased much but this is due to low interest rates. Receivables are down from December; however, this is normal and there are no concerns. We are being paid by the districts and PDE. The current ratio is very healthy. We are currently billing 298 districts which is a 25% increase from last year and 215 districts are paying us directly.

The Governor is proposing cuts to cyber charter schools and special education funding across all charter schools. Mr. Donahue asked if there was any reason to believe that this will pass and take effect this year. Mr. Whisman indicated that more information should be available this week. Mr. Donahue asked if there was a recommendation on how to use the cash balance. Mr. Marous indicated that while we need to examine what to spend to enhance the school's mission, we do need to be cautious and keep to a no risk stance given the risk in revenues. Mr. Marous also indicated that the forward looking projections were very useful.

Mr. Marous asked for a motion to approve the financial report as presented.

Motion: William Donahue
Ayes: 3

Support: Greg Dolan
Opposed: 0

iii. State of School Report

Mrs. Rossetti presented the State of the School Report as of March 1, 2021. As of this date, there are 1,406 students enrolled with a slight increase in the male population. Ethnicity breakouts are running consistent with the past two years along with grade population trends although there is a higher elementary population this school year. Special Education enrollment is at 22%. Ms. Faith presented the Special Education program overview. Mr. Marous asked what was Ms. Faith's biggest challenge in her first year with the school. She indicated that building trust with the parents has been challenging yet rewarding. He also asked her what other resources she could use and Ms. Faith answered that she would like more in-house service providers.

Mr. Marous asked if it were possible to understand the special education spending per student as it may be helpful to understand this with the possible decrease in special education funding. Mrs. Rossetti indicated that this could be provided.

Mr. Marous asked for a motion to approve the State of the School Report.

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Motion: William Donahue
Ayes: 3

Support: Greg Dolan
Opposed: 0

G. New Business

i. SY2021-2022 Employee Handbook

Mrs. Rossetti presented the 2021-2022 Employee Handbook. There were no major changes. Next school year, employees will be able to use personal time in two hour increments.

Mr. Marous asked for a motion to approve the proposed Employee Handbook.

Motion: William Donahue
Ayes: 3

Support: Greg Dolan
Opposed: 0

ii. SY2021-2022 Parent/Student Handbook

Mrs. Rossetti presented the 2021-2022 Parent/Student Handbook. There were no substantial changes.

Mr. Marous asked for a motion to approve the proposed Parent/Student Handbook.

Motion: William Donahue
Ayes: 3

Support: Greg Dolan
Opposed: 0

b. Proposed SY21-22 Calendar

Mrs. Rossetti presented the proposed calendar for the SY21-22 school year.

Mr. Marous asked for a motion to approve the proposed calendar.

Motion: Greg Dolan
Ayes: 3

Support: William Donahue
Opposed: 0

H. Reminder of Next Board Meeting

To be held at the Pennsylvania Distance Learning Charter School and by teleconference on May 3, 2021.

I. Executive Session (if necessary): The meeting was adjourned at **5:45 p.m.** There was no executive session.

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MINUTES CERTIFICATION

Proposed minutes respectfully submitted.

Leigh Anne Lord

Recording Secretary, Leigh Anne Lord

05/19/2021

Date

William Donahue

Board Secretary, William Donahue

05/19/2021

Date