

**Board of Trustees Meeting for
Pennsylvania Distance Learning Charter School**
2605 Nicholson Road, Suite 4100, Sewickley, PA 15143
Telephone: (888) 997-3352 Facsimile: (866) 977-3527
Website: www.padistance.org

Board Meeting
Date: May 3, 2021
Time: 4:00 pm
Location: Pennsylvania Distance Learning Charter School
and via Teleconference
888.988.2893 Guest: 73527

AGENDA

MEETING TYPE: Regular Special Proposed Approved

A. Call to Order: The meeting was called to order at 4:00 p.m.

B. Roll Call

Board Member Attendance:

John Marous, President	x Present	<input type="checkbox"/> Absent
William Donahue, Vice President	x Present-phone	<input type="checkbox"/> Absent
Greg Dolan, Treasurer	x Present-phone	<input type="checkbox"/> Absent

Other Attendees:

Patricia Rossetti, Chief Executive Officer	x Present	<input type="checkbox"/> Absent
Aubrey Ploesch, Elementary Principal	x Present	<input type="checkbox"/> Absent
Kelly Crooks, Middle/High School Principal	<input type="checkbox"/> Present	x Absent
Stephanie Faith, Special Education Coordinator	x Present	<input type="checkbox"/> Absent
Sheryl Allmon, Director of Student Services	x Present	<input type="checkbox"/> Absent
Michael Whisman, Charter Choices	x Present	<input type="checkbox"/> Absent
Nicholas Kocuba, Chief Operating Officer	x Present	<input type="checkbox"/> Absent
Leigh Anne Lord, Recording Secretary	x Present	<input type="checkbox"/> Absent
Jesse Bean, Charter Choices	x Present	<input type="checkbox"/> Absent
Tracey Colbert, Teacher	x Present	<input type="checkbox"/> Absent
Kara Buncic, School Counselor	x Present	<input type="checkbox"/> Absent

C. Pledge of Allegiance

D. Public Comment: none

E. Review of Agenda

F. Standard Business

i. Meeting Minutes of March 1, 2021 Board Meeting

Mr. Marous asked for a motion to approve the minutes from the March 1, 2021 Board Meeting as presented.

Motion: William Donahue
Ayes: 3

Support: Greg Dolan
Opposed: 0

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ii. State of the School Report

Mrs. Rossetti presented the State of the School Report. Mrs. Rossetti presented the Standardized Testing Updates. Approximately 17% of our students opted out of taking the PSSAs and 10% opted out of taking the Keystones. She presented the list of anticipated new hires for the 2021-2022 school year. She also indicated that the School has purchased a Cyber Security upgrade. Mr. Marous inquired about the cost per seat. Mrs. Rossetti explained that the contract costs \$39,000 per year and this includes 2,000 accounts and in-house devices.

Mr. Marous asked for a motion to approve the State of the School Report.

Motion: William Donahue
Ayes: 3

Support: Greg Dolan
Opposed: 0

iii. Financial Report

Mrs. Rossetti presented the Financial Report as of March 30, 2021. Mr. Whisman explained that there is a proposal with the State government to cut Special Education funding to charter schools. He stressed that we should be prepared for cuts in funding as funding would be determined by a Tier level.

Mr. Marous asked for a motion to approve the financial report.

Motion: William Donahue
Ayes: 3

Support: Greg Dolan
Opposed: 0

G. NEW BUSINESS

i. SY 2021-2022 Board Appointments

Mr. Marous announced that Mr. Dolan would be stepping down from the Board at the conclusion of the May 3, 2021 meeting. He thanked Mr. Dolan for his service and support of the school. At the present time, there are several possibilities for his position but nothing has been solidified. Mr. Marous asked for a motion to approve the Board Appointments for the 2021-2022 school year.

Motion: Bill Donahue
Ayes: 2

Support: John Marous
Opposed: 0

ii. SY2021-2022 Board Meeting Dates

Mr. Marous reviewed the 2021-2022 Board Meeting Dates. It was proposed to change the September meeting, originally scheduled for September 13 to September 30. Mr. Marous asked for a motion to approve.

Motion: Bill Donahue
Ayes: 3

Support: Greg Dolan
Opposed: 0

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iii. 2021-2022 Draft Budget

Mr. Whisman presented the proposed 2021-2022 Draft Budget. It is based on an estimated ADM of 1,200 students. Mr. Marous noted that there was an increase in the projection of staff and a decrease in the ADM. He asked if stipends and increases has been included in the budget and Mrs. Rossetti confirmed. Mr. Whisman also indicated that a five year projection had been included increasing enrollment by 25 students per year. The school is targeting an 72% continuing enrollment. Mr. Dolan asked if other cyber schools had an increase in enrollment this year and Mrs. Rossetti indicted that most did.

Mr. Marous asked for a motion to approve the draft budget for posting

Motion: William Donahue
Ayes: 3

Support: Greg Dolan
Opposed: 0

iv. 2021-2022 Continuous School Improvement Update

Ms. Ploesch presented an update on the School Improvement Plan. This plan will be posted on the School's website for 30 days following the May 3, 2021 meeting.

Mr. Marous asked for a motion to adopt the Continuous School Improvement Plan.

Motion: Greg Dolan
Ayes: 3

Support: William Donahue
Opposed: 0

v. Testing Stipend Request

Mrs. Rossetti presented a stipend plan for approval. Due to COVID and testing being conducted, she recommends giving each teacher that travelled outside of the school for testing a \$50/day stipend and a \$50/night (if an overnight was required). She also recommended that site leaders would receive an additional stipend of \$100.

Mr. Marous asked for a motion to approve the request.

Motion: William Donahue
Ayes: 3

Support: John Marous
Opposed: 0

H. Reminder of Next Board Meeting

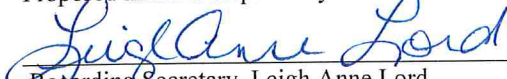
To be held at the Pennsylvania Distance Learning Charter School and by teleconference on September 20, 2021.

I Executive Session (if necessary): The meeting was adjourned at 5:47 p.m. There was no Executive Session.

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MINUTES CERTIFICATION

Proposed minutes respectfully submitted.



Recording Secretary, Leigh Anne Lord

6/9/2021

Date



Board Secretary, William Donahue

6/9/2021

Date