

**Board of Trustees Meeting for
 Pennsylvania Distance Learning Charter School**
 2605 Nicholson Road, Suite 4100, Sewickley, PA 15143.
 Telephone: (888) 997-3352 Facsimile: (866) 977-3527
 Website: www.padistance.org

Board Meeting

Date: June 15, 2022
Time: 4:00 pm
Location: PA Distance Learning Charter School and via
 Teleconference at 888.988.2893, access 73527

MINUTES

MEETING TYPE: Regular Special Proposed Approved

A. Call to Order The meeting was called to order at 4:00 p.m.

B. Roll Call

Board Member Attendance:

John Marous, President	xPresent	<input type="checkbox"/> Absent
William Donahue, Vice President	xPresent -phone	<input type="checkbox"/> Absent

Other Attendees:

Patricia Rossetti, Chief Executive Officer, PDLCS	xPresent	<input type="checkbox"/> Absent
Aubrey Ploesch, Elementary Principal, PDLCS	<input type="checkbox"/> Present	x Absent
Kelly Crooks, Chief Academic Officer, PDLCS	xPresent -phone	<input type="checkbox"/> Absent
Kimberly Crandall, MS Principal, PDLCS	<input type="checkbox"/> Present	x Absent
Michael Whisman, Charter Choices	<input type="checkbox"/> Present	x Absent
Nicholas Kocuba, Chief Operating Officer, PDLCS	x Present	<input type="checkbox"/> Absent
Charles Mort, HS Principal, PDLCS	<input type="checkbox"/> Present	x Absent
Dean Pappaterra, Chief Compliance Officer, PDLCS	xPresent	<input type="checkbox"/> Absent
Stephanie Faith, Special Education Co., PDLCS	xPresent-phone	<input type="checkbox"/> Absent
Leigh Anne Lord, Recording Secretary, PDLCS	xPresent	<input type="checkbox"/> Absent
Sheryl Allmon, Procurement Coordinator, PDLCS	<input type="checkbox"/> Present	x Absent
Mary Ann Calderone, PIMS Coordinator, PDLCS	xPresent -phone	<input type="checkbox"/> Absent
Sarah Simmons, Teacher, PDLCS	xPresent -phone	<input type="checkbox"/> Absent

C. Pledge of Allegiance

D. Public Comment none

E. Review of Agenda

F. Standard Business

i. Meeting Minutes of May 10, 2022 Board Meeting

Mr. Marous asked for a motion to approve the minutes of the May 10, 2022 Board Meeting. Mr. Donahue made the motion -- so moved.

Ayes: 2

Opposed: 0

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G. New Business

i. SY 2022 – 2023 Budget

Mr. Marous inquired as to if there had been any further revisions since the draft was posted. Mrs. Rossetti indicated that there was a revision for salary increases, stipend positions, and testing stipends. Mr. Marous indicated that he had no further comment and the budget had been prepared appropriately. Mr. Donahue asked for a status of the possible rate reduction. Mrs. Rossetti explained that the threat remains; however, the school has taken a conservative approach.

Mr. Marous asked for a motion to approve the 2022-2023 Budget as presented with Mrs. Rossetti's revision. Mr. Donahue made the motion – so moved.

Ayes: 2

Opposed: 0

ii. SY2022-2023 CSI Plan

Ms. Crooks indicated that the outcome of the end of year quarterly meeting was that no changes were made to the goals based on no other public comment. There are ideas for additional action steps but the goals will remain the same. Mr. Marous inquired as to whether there were metrics that would make more sense for our organization to use and how would these goals map to those metrics. Ms. Crooks explained that while PDE mandates the exit goals, we can also have our own goals and/or subplans. This can be added in advance of the August 1, 2022 deadline.

Mr. Marous asked for a motion to approve the SY2022-2023 CSI Plan. Mr. Donahue made the motion – so moved.

Ayes: 2

Opposed: 0

iii. Fund Balance Allocation

Mrs. Rossetti presented the Fund Balance Resolution indicating that in the past this fund balance represented five to ten percent of operating expenses. She detailed the allocation of the Fund Balance would be as follows: \$850,643 committed for the implementation of the strategic plan in the FY23 school year; \$2,282,159 committed to future costs associated with the increasing costs of the PSERS retirement system; \$6,250,000 committed to offset anticipated future district rate reductions as a result of COVID-19; and \$1,017,198 committed as collateral for the letter of credit required under the facility lease. Mr. Marous indicated that the proposal was appropriate and Mrs. Rossetti explained that it would be reevaluated in September based on enrollment and any rate reductions.

Mr. Marous asked for a motion to approve the Fund Balance Resolution. Mr. Donahue made the motion – so moved.

Ayes: 2

Opposed: 0

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iv. Health and Safety Plan

Mr. Kocuba presented the Health and Safety Plan for SY 2022-23. He indicated that the majority of the plan remains unchanged. Masking would be voluntary regardless of vaccination status but would be subject to change based on current situations. Occupancy limits have been removed in common areas; however, social distancing would still be recommended. Additional supports will be put in place for those staff members who test positive for COVID based on a PCR test. Positive staff members will be able to receive a one-time COVID leave allotment of up to five days with a confirmed diagnosis.

Mr. Marous asked for a motion to approve the Health and Safety Plan changes. Mr. Donahue made the motion – so moved.

Ayes: 2

Opposed: 0

v. Safety and Security Coordinator Report

Mr. Kocuba presented the Safety and Security Coordinator Report. He indicated that there were no safety incidents during this school year nor were there any reported incidents through the Safe2Say system. He outlined the COVID mitigation efforts and the safety efforts made throughout the school over the course of the year. In addition, he provided goals to support school safety for the 2022-23 school year.

Mr. Marous asked for a motion to approve the Safety and Security Coordinator Report. Mr. Donahue made the motion – so moved.

Ayes: 2

Opposed: 0

H. Reminder of Next Board Meeting

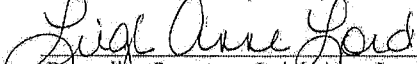
To be held at the Pennsylvania Distance Learning Charter School and by teleconference on September 20, 2022.

I. Executive Session (if necessary)

The meeting adjourned at 4:30 p.m.

MINUTES CERTIFICATION


Proposed minutes respectfully submitted.



Recording Secretary, Leigh Anne Lord

09/20/2022

Date



Board Secretary, William Donahue

9-20-2022

Date

A copy of the meeting minutes are available for public inspection at the Pennsylvania Distance Learning Charter School, 2605 Nicholson Road, Suite 4100, Sewickley, PA 15143